



Seward Community Foundation

An Affiliate of The Alaska Community Foundation

Board of Advisors Agenda
Moose Pass Public Library, Moose Pass, AK
Wednesday, May 23, 2018- 6:00 PM

| | | |
|-------------------|-----------------|--|
| Kim Reiersen | President | |
| Patricia Linville | Vice President | |
| Phyllis Shoemaker | Secretary | |
| Melody Hatch | Treasurer | |
| Carole Tallman | Advisor | |
| Karen Sefton | Advisor | |
| Cindy Clock | Advisor | |
| Rodger Painter | Advisor | |
| Emily Wezenberg | Advisor | |
| Allison Fong | Program Manager | |

A. Call to Order

B. Mission Connect

C. Approve Agenda

D. Business Session

- a. Approve April 18, 2018 minutes
- b. Donations/Treasurer's Report—Melody
 - i. Fundraising Status (written report attached)

E. Team Reports

- a. Grant Team Update—Patty
 - i. Grant Report (written report)
 - ii. Mini grant proposals
 1. Junior Achievement of Alaska
 - iii. Approve “Pay it Forward” Proactive Grant to Hospice
 - iv. Discuss Maker Lab Mini-Grant Extension (Grant Report Attached)
- b. Executive Team - Kim
- c. Fundraising/Development Team - Cindy
- d. Community Outreach Team – Emily
- e. Program Manager Report—Allison (written report attached)

F. Grant Event Review

G. ACF April Convening of Affiliates in Juneau (April 4-5) – Cindy

H. Other Business

I. Comments

J. Adjourn

Next Meeting Date: June 20, 2018 @ 6pm, Breeze Inn



Seward Community Foundation
An Affiliate of The Alaska Community Foundation

Draft Board of Advisors Meeting Minutes
Seward Community Health Center, Seward, AK
April 18, 2018 – 6:00 PM

| | | |
|-------------------|-----------------|------|
| Kim Reiersen | President | call |
| Patricia Linville | Vice President | ✓ |
| Phyllis Shoemaker | Secretary | ✓ |
| Melody Hatch | Treasurer | ✓ |
| Carole Tallman | Advisor | ✓ |
| Karen Sefton | Advisor | |
| Cindy Clock | Advisor | ✓ |
| Rodger Painter | Advisor | ✓ |
| Emily Wezenberg | Advisor | ✓ |
| Allison Fong | Program Manager | ✓ |
| Dana Paperman | Guest | ✓ |

- A. Call to Order – Patty called the meeting to order at 6:05 pm.
- B. Mission Connect – Dana gave an overview of programs at the Seward Senior Center. The focus is on Physical Activity, Nutrition, and Depression Screening. A discussion followed exploring ideas for supporting the Senior Center in ways that would reduce the amount of time Dana spends writing grant applications and reports, and reduce the time of the board reviewing them.
- C. Approve Agenda – Rodger moved to approve the agenda. Melody seconded the motion. PASSED.
- D. Business Session
 - a. Approve February 13, 2018 minutes – Kim and Phyllis made corrections to the March 21, 2018 minutes. Rodger moved to approve the March 21, 2018 minutes as corrected. Carole seconded the motion. PASSED.
 - b. Donations/Treasurer’s Report—Melody (written report attached)
 - i. Fundraising Status Report – (written report attached)
 We will discuss the recommendation to raise our 2018 fundraising goal at the next board meeting in May.
 - c. April 4 – 6 Affiliate Gathering – Emily and Cindy
 Both though the gathering was a great experience and very worthwhile. Emily attended a session on Fundraising and got some good pointers. There was concern among some affiliates regarding future support from the Rasmuson Foundation since the current commitment only goes through 2022. The consensus was that we need to continue to tell our success stories to our community as well as the Rasmuson Foundation.
- E. Team Reports
 - a. Grant Team Update – Patty
 The Alaska SeaLife Center has contacted Patty and asked if they could use the funding approved for their major grant application for Citizen Science in a different manner than was

described in the application, since we did not approve full funding for the project. After discussion it was decided that Patty will contact ACF to see if they have a policy regarding this. She will ask ASLC to submit a revised budget and project scope based on the funding granted. All the board wants to support the Citizen Science Program.

- i. Grant Report (written – included in advisor’s meeting packet)
 - ii. Mini-grant proposals
 1. Marathon Wrestling – State Tournament
Carole moved that we fund this application in the amount of \$500. Rodger seconded the motion. Passed.
 2. Seward Police Department – Pet Vaccination
Rodger moved we fund this application in the amount of \$600. Kim seconded the motion. Passed.
 3. Seward Sports Association – Summer Softball
Kim moved we fund this application in the amount of \$1000. Phyllis seconded the motion. Passed.
 - b. Executive Team – Kim
Kim was still out of town on the date of the scheduled meeting. She will reschedule a meeting after she returns to Seward.
 - c. Fundraising/Development Team – Cindy
The event will definitely be under budget. The food will cost about \$850 plus the cost of dessert. Cindy bought reusable clip-on name tag holders that she is donating to SCF.
 - i. May 3 – event (Draft Agenda and Script are attached) Cindy will send out a final document before the event. Allison reported that RSVPs are being received. A suggestion was made to be sure to invite members of the various press. Allison and Emily will print tri-fold cards for the tables. Melody will get baskets for donation envelopes.
To encourage donations we will choose one donation envelope at random and donate the amount specified (up to \$1000) to a non-profit of that donor’s choice – the “Pay It Forward Challenge”. Emily moved to approve funds for this from the mini-grant budget. Patty seconded the motion. Passed.
 - d. Community Outreach Team – Emily
Emily got some good ideas from the Affiliate Convening. She will schedule a team meeting for some time after our Grant Announcement Event.
 - e. Program Manager Report—Allison provided a written report in the board packet.
She has worked 106 hours so far this year and has 194 hour left. The board should consider if we want to add hours or adjust the work load.
- F. Other Business – The May meeting will be held on May 23, 2018 at 6 pm in Moose Pass.
- G. Comments
Cindy – plans to provide a written report for the convening
Patty – will be gone April 24 – May 12. She has had conversations with the Bike Park folks and told them to submit grant applications in the future.
Melody – looking forward to Grant Event
Emily – reminded folks of the Health Fair on Saturday
Allison – reminded board members to RSVP for the Grant Event.
Unfortunately we lost contact with Kim shortly before the end of the meeting.
- H. Adjourn – Meeting was adjourned at 8:05 pm.

SCF Treasurer's Report 4/18/18

Online & Check Donations:

| | | | |
|---------|------------------------------|-------------|--|
| 3/6/18 | Mark Luttrell & Ann Ghicadus | \$25 | SCF Fund |
| 3/20/18 | Charles & Teri Arnold | \$25 | SCF Operating Endow. Fund |
| 3/27/18 | Darcie Larson | \$50 | Larson Family Fund of the SCF |
| 3/27/18 | ACF-Interfund | \$40,000 | SCF Fund |
| 3/28/18 | ACF-Interfund | \$13,375 | SCF Operating Endow. Fund |
| 4/2/18 | Emma Rose Dieter | \$25,998.05 | Dieter Family Endow. Fund for Prevention of Dom.Violence/Teen Suicide |

Total: \$79,473.05

Bills Paid With SCF CC:

| | | |
|---------|----------|---|
| 3/21/18 | \$175.50 | Greenvelope Annual Fee (electronic invitation service) Automatic Renewal |
|---------|----------|---|

Mail:

Invitation for SCF board to attend the 1st year anniversary for Seward Area Hospice - April 14, 2018 at RezArt from 6:30-8:00pm

Misc:

| | |
|--------|---|
| 4/2/18 | 1st Quarter's credit card receipts mailed in to ACF |
|--------|---|

Seward Community Foundation Fundraising Plan and Current Status of Funds

updated 5/16/2018

SCF MATCH/OPERATING ENDOWMENT PLAN

Fundraising Goals: [APPROVED BY SCF ADVISORY BOARD ON 6/21/17]

- 2017: Raise \$40,000 for endowed gifts and raise \$15K for operating endowment
- 2018: Raise \$20,000 for endowed gifts and raise \$15K for operating endowment
- 2019: Raise \$20,000 for endowed gifts and raise \$15K for operating endowment
- 2020: Raise \$20,000 for endowed gifts and raise \$15K for operating endowment
- Additionally, once the \$100,000 is raised, SCF will raise the bonus match of \$25K

| | | |
|-----------------|-----------|-----------|
| Results: | Endowment | Operating |
| | \$ 53,563 | \$ 13,375 |

Action Plan:

1. SCF will work with local businesses utilizing matching challenge from Rasmuson to create employee giving programs and encourage donations from owner/operators.
2. SCF will increase Pick Click Give donations by advertising during PFD application season.
3. SCF will increase outreach efforts and invest more in general public relations, announcing the challenge match from Rasmuson and seeking new donors.

CURRENT SCF FUND SUMMARY

| Fund Name | Fund Balance | 2017 | 2018 | 2018 Goal* | Variance** | 4-yr Target*** |
|---|---------------------|------------------|------------------|------------------|--------------------|-------------------|
| Endowed Funds (Match Eligible) | \$ 2,928,220 | \$ 53,563 | \$ 44,286 | \$ 20,000 | \$ 24,286 | \$ 100,000 |
| City of Seward Unrestricted Fund | \$ 7,853 | \$ 200 | | | | |
| Dieter Family Endowment Fund for the Prevention of Domestic Violence and Teen Suicide | \$ 82,096 | \$ 25,000 | \$ 25,998 | | | |
| Frank Dieckgraeff Memorial Fund for Seward Seniors | \$ 19,134 | \$ - | | | | |
| Kaanta Community Fund for the Beautification of Seward | \$ 126,185 | \$ - | | | | |
| Larson Family Fund of the Seward Community Foundation | \$ 10,989 | \$ 600 | \$ 200 | | | |
| Margaret A. Anderson Fund of the Seward Community Foundation | \$ 26,995 | \$ 200 | | | | |
| Paul and Sharon Ruppel Fund of The Seward Community Foundation | \$ 18,560 | \$ 3,004 | | | | |
| Seward Community Foundation Fund | \$ 2,624,597 | \$ 24,409 | \$ 275 | | | |
| <i>Current Pick.Click.Give. Pledges (as of 3/1/2018)</i> | | | \$ 4,250 | | | |
| Seward Wellness Fund of the Seward Community Foundation | \$ 11,809 | \$ 151 | | | | |
| Roll-Over from Previous Year(s) | | | \$ 13,563 | | | |
| Operating Endowment | \$ 47,932 | \$ 13,375 | \$ 1,125 | \$ 15,000 | \$ (13,875) | \$ 60,000 |
| Seward Community Foundation Operating Endowment Fund | \$ 47,932 | \$ 13,375 | \$ 1,125 | \$ 15,000 | | \$ 60,000 |
| Non-endowed Funds (Not Match Eligible) | \$ 21,617 | \$ 16,499 | \$ - | \$ - | \$ - | \$ - |
| Seward Affiliate Operating Fund | \$ 12,298 | \$ 7,000 | | | | |
| Seward International Friendship Assoc. Sister City Exchange Fund | \$ 9,318 | \$ 9,499 | | | | |
| Grand Total | \$ 2,997,769 | \$ 83,438 | \$ 45,411 | \$ 35,000 | \$ 10,411 | \$ 160,000 |

Note: The following amount is included in the Fund Balance for SCF Fund, but not eligible for the match. \$ 5,200 \$ 40,500

Note: The following amount is included in the Fund Balance of SCF Operating Endowment, but not match eligible. \$13,375

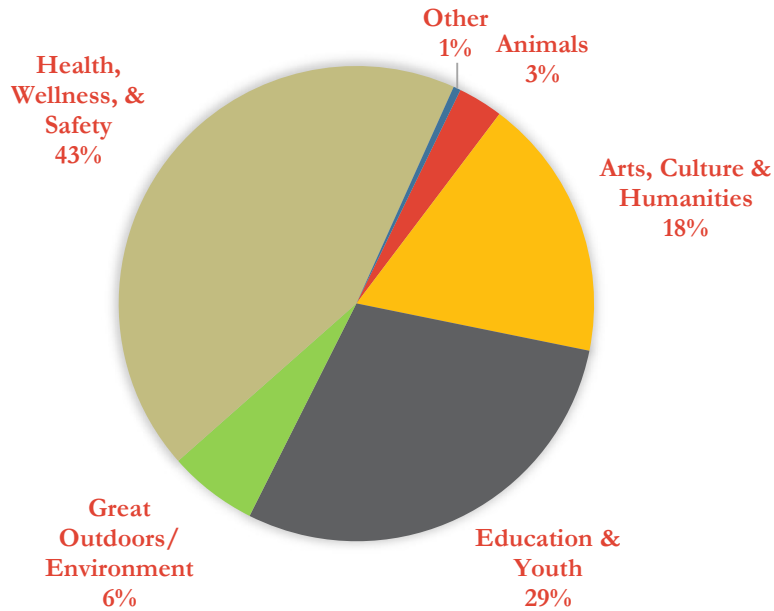
* Must meet annual goal in order to receive matching funds

** Any amount raised above the annual goal will roll-over towards the next year's match

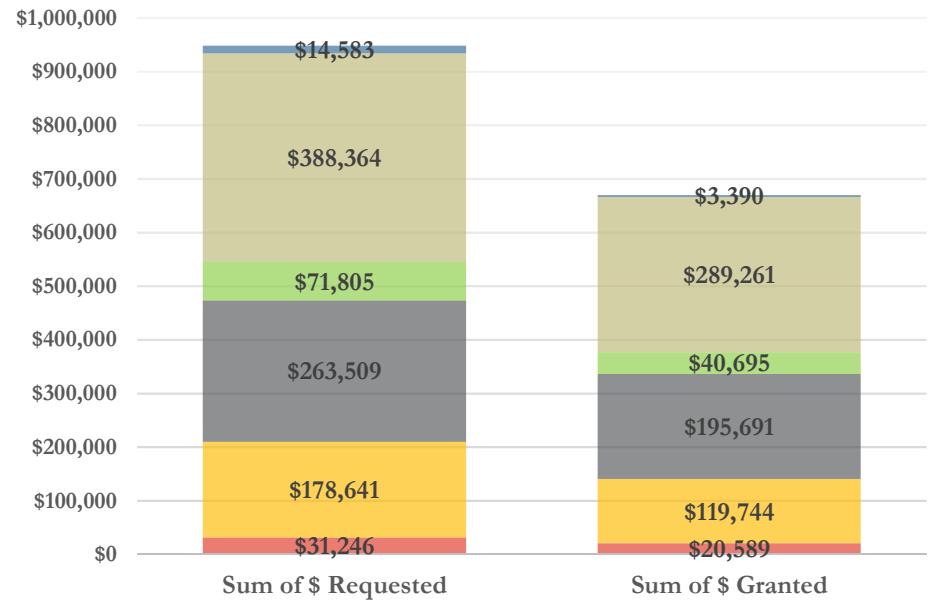
***The match to SCF's Endowment Fund is a 1:1 match of up to \$100,000 and is only available during these four years (January 1, 2017- December 31, 2020). A bonus of \$25,000 is available after the \$100,000 match is raised. This is a 1:1 match of up to \$25,000. Once the additional \$25,000 is raised by an Affiliate, the Affiliate Advisory Board may decide how best to utilize the unrestricted funds.

Since 2009, Grant Funds have supported a variety of community assets. (Dollars Granted by Category)

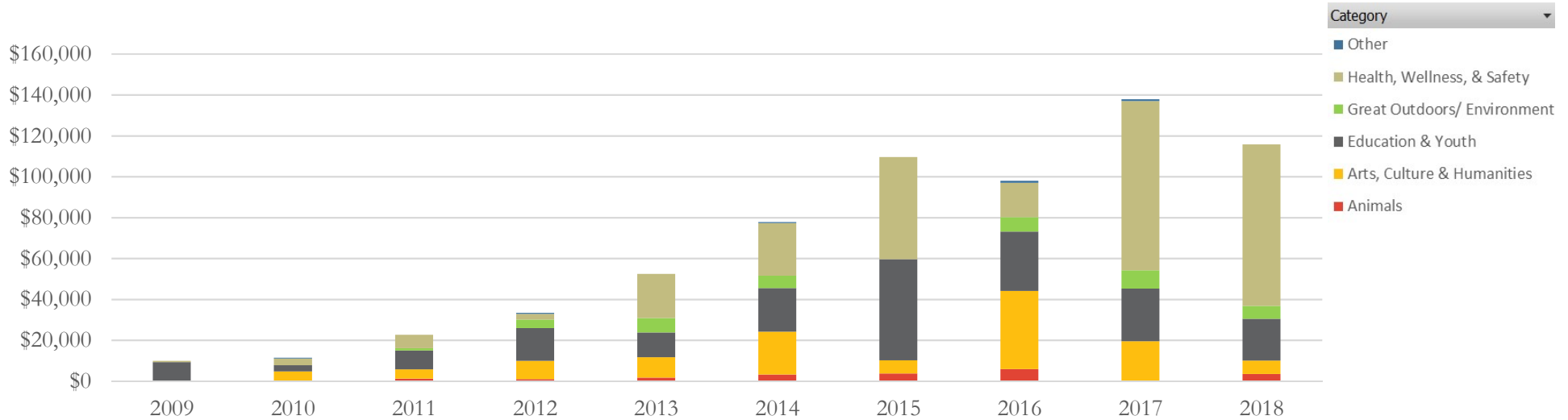
Percentage of Total Funds Granted 2009-YTD 2018



Comparison Total Funds Requested vs Granted 2009-YTD 2018



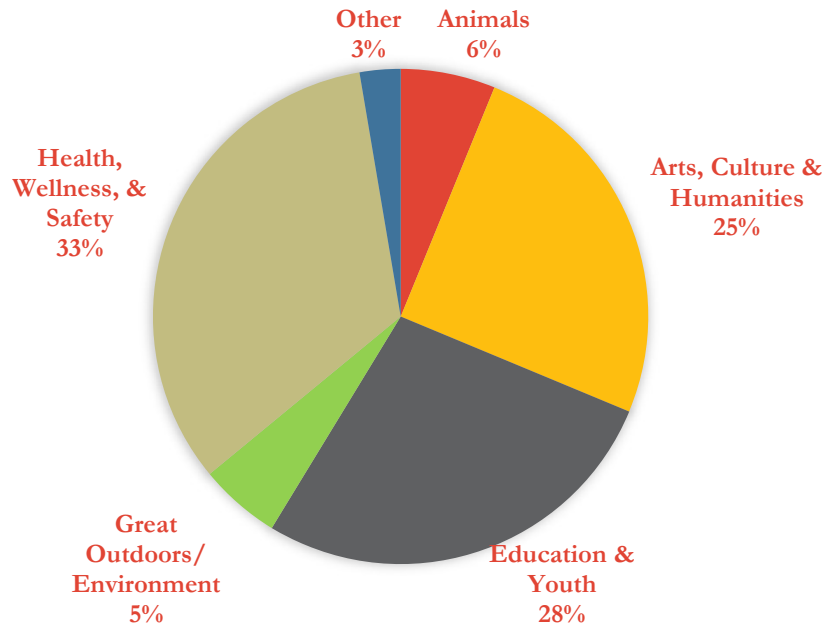
Total Funds Granted Each Year 2009 - YTD 2018



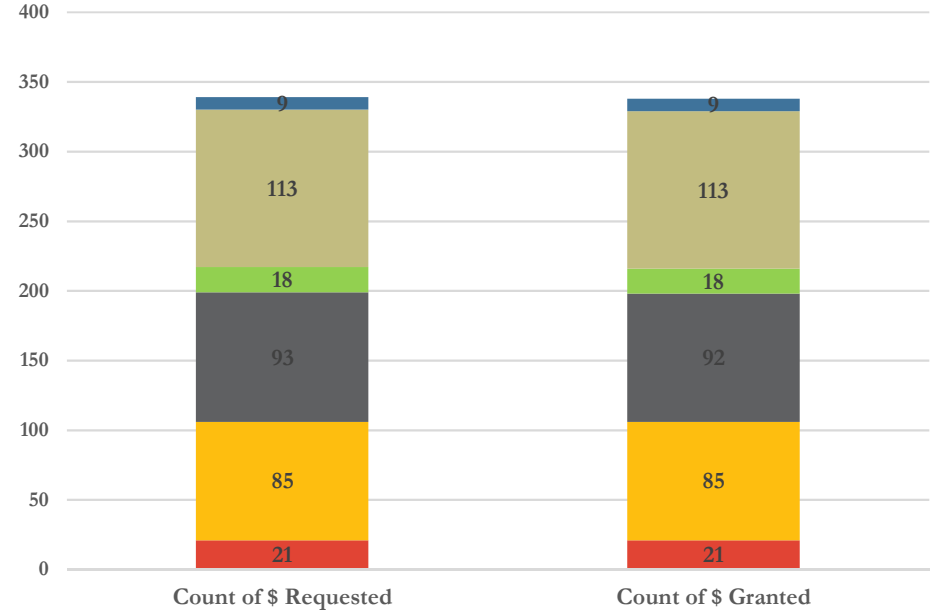
| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | Grand Total |
|----------------------|-----------------|------------------|------------------|------------------|------------------|------------------|-------------------|------------------|-------------------|-------------------|-------------------|
| Total Granted | \$ 9,975 | \$ 11,500 | \$ 22,668 | \$ 33,428 | \$ 52,527 | \$ 77,861 | \$ 109,676 | \$ 98,046 | \$ 137,894 | \$ 115,795 | \$ 669,370 |

Since 2009, Grant Funds have supported a variety of community assets. (Number of Grants by Category)

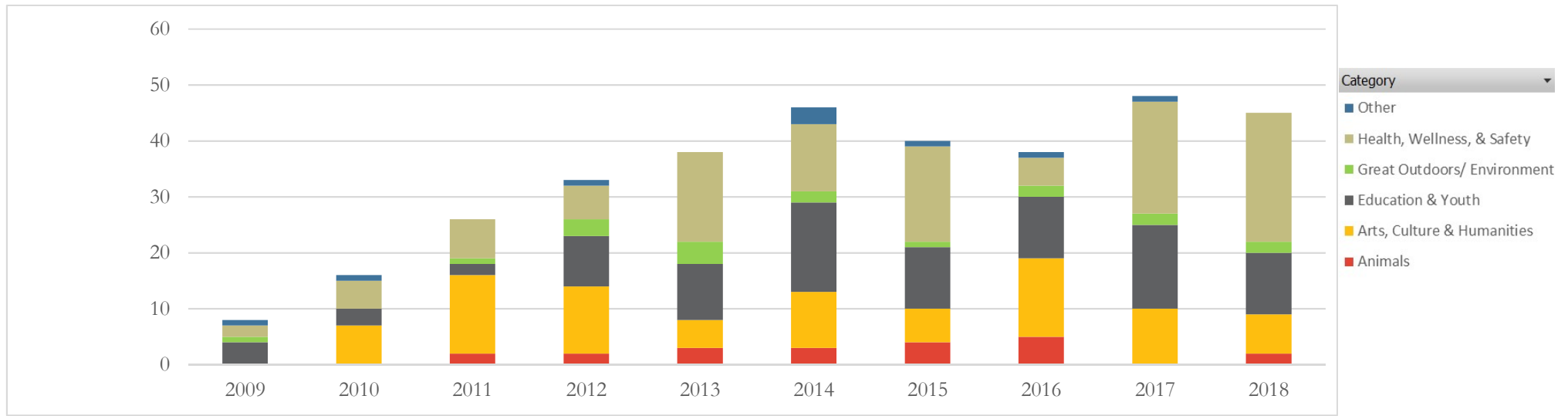
Percentage of Number of Grants 2009 - YTD 2018



Comparison Number of Grants Requested vs Granted 2009-YTD 2018



Total Number of Grants Awarded Each Year 2009 - YTD 2018



| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | Grand Total |
|----------------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|
| Total Granted | 8 | 16 | 26 | 33 | 38 | 46 | 40 | 38 | 48 | 45 | 338 |

Grant Dollars Awarded 2009 to YTD 2018

| | Sum of \$ Granted |
|-----------------------------|-------------------|
| Animals | \$20,589 |
| Arts, Culture & Humanities | \$119,744 |
| Education & Youth | \$195,691 |
| Great Outdoors/ Environment | \$40,695 |
| Health, Wellness, & Safety | \$289,261 |
| Other | \$3,390 |
| Grand Total | \$669,370 |

| | Animals | Arts, Culture & Humanities | Education & Youth | Great Outdoors/ Environment | Health, Wellness, & Safety | Other | Grand Total |
|---------------------|----------|----------------------------|-------------------|-----------------------------|----------------------------|----------|-------------|
| Sum of \$ Requested | \$31,246 | \$178,641 | \$263,509 | \$71,805 | \$388,364 | \$14,583 | \$948,148 |
| Sum of \$ Granted | \$20,589 | \$119,744 | \$195,691 | \$40,695 | \$289,261 | \$3,390 | \$669,370 |

| Sum of \$ Granted | Animals | Arts, Culture & Humanities | Education & Youth | Great Outdoors/ Environment | Health, Wellness, & Safety | Other | Grand Total |
|--------------------|-----------------|----------------------------|-------------------|-----------------------------|----------------------------|----------------|------------------|
| 2009 | | | \$9,325 | \$0 | \$650 | \$0 | \$9,975 |
| 2010 | | \$4,800 | \$3,000 | | \$3,250 | \$450 | \$11,500 |
| 2011 | \$1,250 | \$4,500 | \$9,250 | \$1,145 | \$6,523 | | \$22,668 |
| 2012 | \$1,000 | \$8,950 | \$16,010 | \$4,180 | \$2,788 | \$500 | \$33,428 |
| 2013 | \$1,778 | \$9,950 | \$12,079 | \$7,100 | \$21,620 | | \$52,527 |
| 2014 | \$3,327 | \$20,900 | \$21,280 | \$6,100 | \$25,754 | \$500 | \$77,861 |
| 2015 | \$3,794 | \$6,414 | \$49,400 | \$0 | \$50,068 | \$0 | \$109,676 |
| 2016 | \$5,900 | \$38,250 | \$29,041 | \$7,000 | \$16,855 | \$1,000 | \$98,046 |
| 2017 | | \$19,480 | \$25,806 | \$8,901 | \$82,767 | \$940 | \$137,894 |
| 2018 | \$3,540 | \$6,500 | \$20,500 | \$6,269 | \$78,986 | | \$115,795 |
| Grand Total | \$20,589 | \$119,744 | \$195,691 | \$40,695 | \$289,261 | \$3,390 | \$669,370 |

Number of Grants Awarded 2009 to YTD 2018

| Row Labels | Count of Awarded |
|-----------------------------|------------------|
| Animals | 21 |
| Arts, Culture & Humanities | 85 |
| Education & Youth | 93 |
| Great Outdoors/ Environment | 18 |
| Health, Wellness, & Safety | 113 |
| Other | 9 |
| Grand Total | 339 |

| Column Labels | | | | | | | |
|-----------------------|---------|----------------------------|-------------------|-----------------------------|----------------------------|-------|-------------|
| Values | Animals | Arts, Culture & Humanities | Education & Youth | Great Outdoors/ Environment | Health, Wellness, & Safety | Other | Grand Total |
| Count of \$ Requested | 21 | 85 | 93 | 18 | 113 | 9 | 339 |
| Count of \$ Granted | 21 | 85 | 92 | 18 | 113 | 9 | 338 |

| Count of \$ Granted | | | | | | | |
|---------------------|-----------|----------------------------|-------------------|-----------------------------|----------------------------|----------|-------------|
| Row Labels | Animals | Arts, Culture & Humanities | Education & Youth | Great Outdoors/ Environment | Health, Wellness, & Safety | Other | Grand Total |
| 2009 | | | 4 | 1 | 2 | 1 | 8 |
| 2010 | | 7 | 3 | | 5 | 1 | 16 |
| 2011 | 2 | 14 | 2 | 1 | 7 | | 26 |
| 2012 | 2 | 12 | 9 | 3 | 6 | 1 | 33 |
| 2013 | 3 | 5 | 10 | 4 | 16 | | 38 |
| 2014 | 3 | 10 | 16 | 2 | 12 | 3 | 46 |
| 2015 | 4 | 6 | 11 | 1 | 17 | 1 | 40 |
| 2016 | 5 | 14 | 11 | 2 | 5 | 1 | 38 |
| 2017 | | 10 | 15 | 2 | 20 | 1 | 48 |
| 2018 | 2 | 7 | 11 | 2 | 23 | | 45 |
| Grand Total | 21 | 85 | 92 | 18 | 113 | 9 | 338 |

2018 Mini-Grant Tracking Report

updated 5/16/2018

SUMMARY

Allocation*: \$26,966

Balance: \$12,520

Total Requested: \$25,545

Total Granted: \$14,446

** Allocation includes 2017 rollover and amount not used toward 2018 Major Grant Cycle*

Note: After Major Grant Cycle, there is \$451 remaining to be granted from the Kaanta Community Fund for the Beautification of Seward

DETAIL

| Organization | Project | \$ Requested | \$ Granted | Date Reviewed |
|---|---|--------------|------------|---------------|
| Qutekcak Native Tribe | Elder Fall Protection Program | \$1,000 | \$1,000 | 12/20/2017 |
| Seward Arts Council | Fletcher Movie Series/Wonder | \$1,000 | \$1,500 | 12/20/2017 |
| Seward Wellness For All | Diabetes Prevention Program | \$1,000 | \$1,000 | 12/20/2017 |
| He Will Provide Food Bank | Food Stuffs | \$2,000 | \$2,000 | 12/20/2017 |
| Seaview Community Services | Furniture for Passages | \$1,000 | \$1,000 | 1/17/2018 |
| Wellness for All | Diabetes Conference | \$846 | \$846 | 1/17/2018 |
| Lemonade Day Alaska | Lemonade Day Alaska 2018 | \$4,000 | \$0 | 1/17/2018 |
| Latitude 60.1 Academic Pursuits/RBCA | Walk & Wonder | \$1,050 | \$0 | 2/13/2018 |
| Marathon Wrestling Club | Van Rental 3 [March] Tournaments | \$594 | \$500 | 2/13/2018 |
| Marathon Wrestling Club | Van Rental 4 April Tournaments | \$792 | \$500 | 2/13/2018 |
| Seward Alaska Social Runners | Coffee Cards and Snacks | \$680 | \$0 | 2/13/2018 |
| Seward Arts Council | Seward Arts Council Membership Drive | \$1,000 | \$0 | 2/13/2018 |
| Seward Arts Council | Music Sheets for Community Band | \$1,000 | \$1,000 | 2/13/2018 |
| Seward Nordic Ski Club | Website Update | \$1,000 | \$1,000 | 2/13/2018 |
| Seward Senior Center | Dynamic Drum Circle (resubmitted) | \$995 | \$0 | 2/13/2018 |
| Seward Wellness for All | Mindfulness-Based Stress Reduction Community Program Supplies | \$918 | \$0 | 2/13/2018 |
| Seward Senior Center | Seward Unleashed, Vol. 3 | \$1,000 | \$0 | 3/21/2018 |
| Boys & Girls Clubs of the Kenai Peninsula | Curriculum Materials [Luncheon "Guess the Amount" Winner] | \$0 | \$1,000 | 3/21/2018 |
| Seward Prevention Coalition | SOS Feeding Conference | \$1,000 | \$0 | 3/21/2018 |
| Seward Prevention Coalition | Sustainable Seward: Electronics Recycling Event | \$1,000 | \$1,000 | 3/21/2018 |
| Marathon Wrestling Club | State Wrestling Tournament Hotel Lodging | \$1,000 | \$500 | 4/18/2018 |
| Seward Police Department | Pet Vaccination Clinic 2018 | \$750 | \$600 | 4/18/2018 |
| Seward Sports Association, Inc | 2018 Summer Softball league | \$1,000 | \$1,000 | 4/18/2018 |
| Junior Achievement of Alaska, Inc | Economic Empowerment for Seward Students | \$920 | | 5/23/2018 |

Seward Middle School Maker Lab

2017 Seward Community Foundation Grant Program

Seward Middle School

Mr. Andrew Rothenberger
P.O. Box 1149
Seward, AK 99964

O: 9072249000

MS Carlyn Nichols

PO Box 1149
304 Sealion Ave
Seward, Ak 99664

cnichols@kpbsd.k12.ak.us
O: 907-224-9022 (after 10/21
M: 907-362-1032

FollowUp Form

Instructions

Upon completion of your project, please complete a final grant report for the grant your organization received from the Seward Community Foundation. Grant reports must be submitted online and received for consideration of future grant requests.

Please direct questions to The Alaska Community Foundation's Affiliate Program Officer, Shawn Rivera, at 907-274-6708 or srivera@alaskacf.org.

Project/Program Information

Project/Program Name

Seward Middle School Maker Lab

Project/Program Description

This spring I will be re-purposing the woodshop/art room at Seward Middle and turning it into a Maker Lab. My favorite definition of a Maker Space comes from Diana Redina, a revered resource in the field, "A makerspace is a place where students can gather to create, invent, tinker, explore and discover using a variety of tools and materials.". These spaces are popping up in libraries, schools, universities and community programs all over the country. Maker Spaces provide the tools, resources, and environment for people to create and investigate anything that interests them. Teachers, volunteers and librarians act as facilitators throughout the process. The Maker movement is an independent and self-driven experience, yet a collaborative process. Our lab will house everything from robots and power tools, to green screens and sewing machines. First, we need funds to purchase the tools and materials that will enable students to create amazing projects, explore current technologies and develop new skills. We need a wide variety of materials in order for this class to serve a diverse set of students and their goals. It needs simple things like Legos, duct tape, glue guns and tools, but also more expensive ones like codable robots, animation/movie recording equipment, electrical circuit sets, and sewing machines. I want the Makerspace to have the materials to inspire or facilitate the goals, creativity, and innovations of all kinds of students. To make the room an inspiring and functional maker space we will need to do some basic renovating. We want to create a green screen, build a Lego wall, and of course come up with an effective system for organizing and maintaining materials/technology. There will need to be communal spaces for design and processing ideas, celebrating projects and instructional guidance. The lab has already become home to the Gifted and Talented Program and Student Leadership Team at SMS. This spring we will host our first Maker Exploratory class 4th quarter 2017. The following year it will be expanded to twice a year offerings, with weekly after school hours with the hopes of hosting robotics/coding clubs in the future. The course will take students through an introduction to the Design Process, important habits of minds for makers, and safety in the lab. Next we will provide students with a baseline introduction to each focus area; engineering, coding/robotics, electrical circuits, textiles, digital recording/production, and upcycling/repurposing and then introduce a "challenge" or competition to stimulate creativity and innovation. Finally, the students will design their own "Passion Project" or Individualized Learning Goal for something they want to produce, master, learn or try. The rest of the course will be spent on these projects. Once we have some consistency and success we will open our doors to other visiting classes/schools and develop some mentoring programs with Seward Elementary and Connections.

Project/Program Goals

The vision is to create a space where kids can learn to innovate, create, experiment, and explore safely and competently. We are preparing students for the jobs of the future, the ones that haven't even been created yet. To do that they need to become comfortable with failure, excel at problem solving, and flourish in a self-driven environment. In our lab students will develop a greater sense of independence, confidence, and self-reliance. Maker spaces are a perfect venue for learning grit and persistence; two mindsets that will serve them well. The class will help students utilize the engineering/design process, an effective system for innovation and experimentation. We will apply all these new habits of mind and skills to our explorations of robotics, coding, electrical circuits, digital media, art and engineering design challenges. Other times we will work backwards and develop understanding by reverse engineering, hacking or fixing toys and electronics. Another theme will be "repurposing" or "upcycling", taking what might be thrown away and giving it new life as art, fun or function. As a result students will start to see problems, areas of need or excess as opportunities for invention. We are also hoping to host a yearly "Repurposing/Upcycling Show" exhibiting student projects. In our Maker Space students can set out to learn a new skill or technology. SMS facilitators would help them plan action steps, timelines, and connect to resources. Maker Spaces are often the missing ingredient that encourages a student to pursue goals and curiosities, that otherwise might go unrealized. For example, the lab will be stocked with the equipment necessary to learn animate, produce short films, or other digital media. This will allow students to create projects for use in their other academic classes. How awesome is that. The lab will serve as a home base or catalyst for future robotics teams and coding clubs, as well as a place for students to tinker. Eventually, students will create tutorials and instructional guides for future classes. There is no question that Maker labs are a highly effective means of teaching students 21st century skills, helping to ensure gainful employment and fulfilling lives. An endeavor like this will require a much larger skillset than any one staff member can offer students. The instructor will work as a facilitator, "a guide on the side" rather than as a traditional instructor or "sage on the stage". SMS will invite local craftsman, artists, technicians, and gurus to work with our students regularly, and seek distant mentors utilizing technology. This lab WILL plant the seed of Maker culture in our school, community and help growth mindset permeate our building. The potential positive impacts of Maker Spaces are numerous and well documented. (*see attached Impact of the Maker Movement (Rep.). 2014) We will be building the capacity and confidence of these students to create, collaborate and innovate.

Amount Awarded

\$3,495.00

Grant Report

Outcomes*

Please describe the outcomes of your project/program, including how your original goals were accomplished.

I am proud to say there is a functioning Maker Lab and maker lab exploratory at the Middle school. I have hosted the class for two quarters this year and one last year. In the class students have explored coding, robotics, upcycling/repurposing, electrical circuits, art, woodworking, and chemistry. Students have created functional pieces for their home, crafted gifts and learned new skills. I have had a few community members come in to help teach a skill or host a class. And I have made more contacts for future visitors. The class had

definitely helped student improve their ability to problem solve, innovate, reflect and collaborate. We practice these skills during our engineering/design challenges and working on group or individual projects. The maker lab has also been able to host other classes enabling them to accomplish class assignments, school culture projects or student leadership events. We have enjoyed taking part electronics and recycling "trash" into new projects as hoped. The class has fulfilled the goal of providing a "home" or place for students to practice their art or experience a more hands-on course. One of my biggest goals was to create a place where student explored, experimented, tinkered and had fun. I did it. The maker lab is a positive and productive place.

Gaps*

Please describe any gaps your encountered with your project/program, including any goals that were not accomplished.

At this time I still have some goals that are yet unfulfilled for the Maker Lab. Next year I hope to host regular after school hours for the lab, to open it up to other kids not in the class, working on projects, or that need a place to be. Also hope to partner with the FIRST Robotics team and use the Maker lab as a home for them, further encouraging involvement in that team. I would to also have more local mentors into the classroom to work with students. In general the format or structure of the course is also evolving, and will continue until I find what works best. I would like to have more exposure/experiences for students in the areas of technology and "making" that push their boundaries a little bit, challenge them a bit more. As I get better at this, I'm sure that will come too.

Reflections*

Please describe what you learned as a result of this grant, including any unanticipated results and what you may have done differently.

The most significant realization is how long it will take to get the lab to match the vision I had for it. I only have so much to time to dedicate to an exploratory class and it slowly happening in stages. It will take patience and perseverance. But I am SOOO glad I have gone down this path. It's good for me and the kids, I learn something weekly, almost daily.

Collaborations

Please describe how collaborating with other organizations impacted the outcomes of your project/program, if applicable.

Honestly this is a one man show. I do seek out help/professional development via Twitter, conferences and professional networks.

Plans

Please describe how you plan to sustain this project/program into the future, if applicable.

I will keep teaching the class at least 2 quarters a year. I will continue to expand it uses in my class and classroom. Each year I hope more teachers/programs utilize the space and realize it's potential. Personally I will keep attending conferences, finding online resources and reading to expand my personal knowledge/skill base. Financially I will be using district CTE funds when necessary, collect student fees and gather donations to support the lab.

Financials*

Please describe how the awarded grant funds were spent and upload any supporting documentation below, such as an income and expense statement.

To this date I have used approximately 1500 of the grant money awarded. I wasn't prepared to answer this question and I do my purchasing then the accounting is done at the district level. I have used the moneys to purchase a new Sphero robot, books for coding, robotics and electronics projects, craft materials, charging stations for technology, tools, Makey Makey controllers, and Lil Bit kits. I have invoices from Amazon for many of my purchases but those made at small local vendors I would have to request from district office. As promised the funds are used to purchase materials, tools and resources to support student projects in the Maker Lab. And that's how they will be continued to be used.

Media

Acknowledgement*

Please describe how you acknowledged the Seward Community Foundation during this grant cycle. You may also upload relevant documents below.

I mentioned them in multiple facebook posts for our Seward Middle School Facebook page. There is a sign in my classroom recognizing the grant as my many source of funding. I also have mentioned this at events/meetings for school personnel and parents. I need to add some recognition to my parent letter for next year.

Attachments*

Please upload any relevant media for your project, including at **least one photo** and any other documents such as brochures, press releases, etc.

steve soldering.JPG

IMG_6600.JPG

IMG_0009.JPG

IMG_6526.JPG

Certification

Electronic Signature*

By typing my name below, I certify that the information provided in this grant report is accurate and complete to the best of my knowledge. I agree to allow any information on this grant report (unless otherwise noted) to be released for publication, including any photos.

Carlyn Nichols

Title of Authorizing Official*

Note: The Executive Director, CEO, or President of your organization must sign to acknowledge that this grant report has been approved for submission.

Head Teacher

Date*

05/08/2018

File Attachment Summary

Applicant File Uploads

- steve soldering.JPG
- IMG_6600.JPG
- IMG_0009.JPG
- IMG_6526.JPG











TIME UTILIZATION

| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total | Remaining (300/yr) | Remaining (avg/mo) |
|-----|-------|-------|-------|-----|-----|-----|-----|-----|-----|-----|-----|--------|--------------------|--------------------|
| 26 | 26.25 | 33.75 | 31.25 | 14 | | | | | | | | 131.25 | 168.75 | 22.5 |

Notes: I plan to work fewer hours in the beginning of June and mid-July for visitors and travel.

PROJECTS BY STRATEGIC PLAN LONG-TERM GOALS

Grow Endowment by \$5m by 2027

Active Projects:

- Donor Development/Fundraising Support: Gathering donor information, historic fundraising data, and best practices from ACF to support the Development Teams efforts. Affiliate convening had great information on this topic.
- Rasmuson Match: ACF has announced that starting in 2019, only donations to the SCF Unrestricted Endowment and Operating Endowment will be eligible for the Rasmuson Match.

Next up:

- Donor / Grant List: At the ACF convening, Affiliates highlighted the need for a common, easily accessible, up-to-date donor database. Currently we use a patchwork system that does not let us manage our donor relationships effectively.
- Pick.Click.Give: Promote 8/31 deadline during July and August.

Completed:

- Raised \$905 for the Operating Endowment through my Facebook Birthday Fundraiser. Not only was this a fun way to support a cause I care about, but also allows me to test the functionality of this fundraising tool for future opportunities.

Build Operational Resiliency

Active Projects:

- Annual Plan / Strategic Plan: Support committees to finalize and implement their 2018 priorities to achieve the goals.

Next up:

- Program Manager Goals: As a part of the ACF Performance Review process, I will be setting annual goals to align with SCF's and my personal priorities.

Completed:

- Created a single file with all grant information since 2009, which includes data and charts that allow us to analyze and report on our granting activity over time and by category.
- Updated Board List, including contact information, and board terms
- Organized and manage working files for Board

Be a valuable community resource making an impact

Current Activities:

- Marketing and Communications: Ongoing Activity. Regular web posts include: Grantee Highlights, Sharing of Relevant Facebook posts, and Blog Posts on topics of interest. Other projects are detailed below.
- Website/ Facebook Management: I've been sharing posts and events from our grantees recently.

Next up:

- Foraker Nonprofit Economic Impact Presentation to City Council: Valarie Kingsland offered to facilitate an invitation for Laurie Wolf from Foraker to be invited to City Council. I offered to support as I am able.



- Website/Facebook: Update Living Treasures, Memorial Contributions, and Grants List. Partner with Emily to update the communications plan and Grant Highlight schedule.
- Polar Bear Jump Endowment??: Dana Paperman reached out to me as the President of the Seward Polar Bear Jump. They currently have funds invested with Edward Jones, but she would like to suggest they move those funds to an endowed fund with ACF/SCF. I need to meet with her to get more details.

Completed:

- Support 2018 Grant Process: The Grant Awards and Donor Appreciation event on May 3 was a success. Materials created in partnership with Development Team included: Agenda/Script, Table Trifold, Programs, Press Information, and Nametags.
- Co-sponsored Foraker Programs: Supported and attended the Foraker Programs on 5/15: Economic Impact of nonprofits and Getting Unstuck. Approximately 15 people from a variety of nonprofits attended each session.
- Updated Local Nonprofit Contact List
- 2018 Grant Announcement Event, including facilitated discussion

Inactive Projects (These were identified as possible projects, but are not a priority to address.

- SCF Road Show: Create and maintain a “road-show-in-a-box”. Work with Board to identify businesses/organizations and schedule presentations.
- Annual Cycle: Create a calendar that includes SCF Events and Activities, including timing of newsletter, fundraising activities, strategic plan development

ANNOUNCEMENTS/OTHER INFORMATION

- Here is a link to the Foraker Economic Impact Report: <http://www.forakergroup.org/wp-content/uploads/2018/03/ForakerEconomicReport.pdf>

ACTION REQUESTS FOR BOARD

- Meet with your committees and complete the Strategic Plan actions for 2018. Reach out to me if you need

Goals of Affiliate Program:

- Increase individual philanthropy among Alaskans.
- Encourage local leadership to identify problems and invest in solutions in their communities.
- Grow permanent charitable assets in Alaska to create sustaining sources of revenue and support for valued Alaska nonprofit services.

Essential Functions/Roles & Responsibilities of the Program Manager (including, not limited to):

1. Provides support for the planning and execution of Advisory Board meetings (i.e. agendas, meeting minutes, and scheduling).
2. Oversees the marketing and communications needs of SCF (i.e. create newsletters, thank you cards, Power Point presentations, printing support, PR). Manage web and social media platforms for SCF and maintain photo catalogue.
3. Provide support for donor relations and donor stewardship for SCF.
4. Provide support for the annual planning process and work with the Advisory Board members in scheduling meetings and events.
5. Provide technical assistance to grantees and applicants.
6. Participate in the annual Affiliate Convening and participation in Affiliate training opportunities in partnership with ACF.

The Alaska Community Foundation 2018 April Convening – Juneau, AK

Here are some highlights from my notes 😊

Fidelma McGinn, Seattle Foundation – Donor Development

- Build long-term relationships, keeping in contact with ALL donors
- Profile raising events are key
- Promote media coverage
- Always TELL OUR STORY

Giving USA – The Big Picture

- Individuals give most = 80%
- Corporations = 5%
- \$374 Billion given in 2015

People give to people, not projects

- Face to face conversation is best
- Ask for opinions first, then \$\$ “What should we be aware of in our community?”
- You HAVE to make the ask
- Thank, then bank
- SCF “meets needs” communicate impact

Remember seasonal donors – commercial fishermen, activity businesses, high school reunions.

Strive to recruit Legacy Donors

Day 2 – Sammye Pokryfki – Board Development

- Ted Talk “Short-Termism” We’re in this for the long game
- Demonstrate value to the community
- Measure success without talking about money (projects)
- Rasmuson needs to hear our story.
- What is our plan?
- Give where you live
- Diversity on the Board is important – skill sets
- To improve meetings: have all reports on the consent agenda, follow the agenda, begin & end on time